



Dear Parents/Guardians/Students,

I hope this letter finds you and your family well. I hope all of our first year students are settling well into St. Augustine's College.

All first year students will receive a letter next week from their Year-Heads Brother Lennon and Fr. Gerry with E-Portal login details for you. E-portal can be accessed via the school website. It is how each students academic results, behaviour and special educational needs if applicable are recorded. Details on how to navigate e-portal are illustrated below for your attention.

### Accessing Student E-Portal Profile

Please follow the following steps to access E-PORTAL.

1. Log onto the school website; <https://www.staugustines.ie/>
2. Scroll down to useful links; click on teachers & parents E-Portal.

The screenshot shows a website interface with a red header bar. Below it, there are three main sections: 'Useful Links', 'Upcoming Events', and 'Privacy Statement'. The 'Useful Links' section includes 'Edmodo' (allows teachers to connect and collaborate), 'Teacher & Parent ePortal' (a resource for teachers and parents), and 'The School App' (get the latest school news and events direct to your phone). The 'Upcoming Events' section shows 'No events' and a 'View Full Calendar' button. The 'Privacy Statement' section provides information on how the website handles privacy and includes a 'Privacy Statement' link. There is also a 'Coronavirus COVID-19' banner and a 'Covid-19 Guidelines' section with a link to 'ire'.

3. Enter your **E-Portal username and password.**

The screenshot shows a login form titled 'Facility ePORTAL Login details'. It includes the instruction 'Please enter your login details below, then click on the Login button.' There are two input fields: 'Username' and 'Password'. Below the fields is a 'Login' button. The background of the form is blue and features a partial image of a woman's face.

4. To access your son/daughters **timetable**, please click on timetable on students profile.

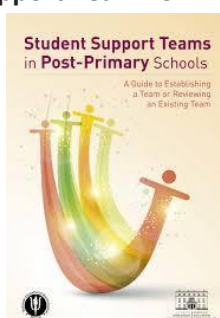


**Timetable**



More

### The Student Support Team For First Year Students



Principal: Mr O Sullivan (Child Protection Designated Liaison Person DLP)

[principal@staugustines.ie](mailto:principal@staugustines.ie)

Deputy Principal Mr. Power (Child Protection Deputy Designated Liaison Person DDLP) - senior cycle students [deputyprincipal@staugustines.ie](mailto:deputyprincipal@staugustines.ie)

Deputy Principal Ms. Sheehan (junior cycle students) [dp@staugustines.ie](mailto:dp@staugustines.ie)

Year Heads:

Year-Head: Brother Lennon [plennon@staugustines.ie](mailto:plennon@staugustines.ie)

Year-Head: Fr. Gerry Horan [ghoran@staugustines.ie](mailto:ghoran@staugustines.ie)

Chaplain: Fr. Gerry [ghoran@staugustines.ie](mailto:ghoran@staugustines.ie)

SEN: Mr.Knightly Ms Gould. [learningsupport@staugustines.ie](mailto:learningsupport@staugustines.ie)

Guidance Counsellor: Ms Moore [guidance@staugustines.ie](mailto:guidance@staugustines.ie)

Mentoring co-ordinator: Ms Hanrick [lharrick@staugustines.ie](mailto:lharrick@staugustines.ie)

Parents/Guardians, to ensure you are receiving up to-date information from the school throughout the year, I would ask all parents/guardians to check your email for correspondence from the school and also to check junk mail. Please check the School App regularly and ensure notifications are switched on.

I am aware that secondary school comes with challenges for parents/guardians. I would like to recognise all the excellent work that is happening at home and also at school by our students. Please don't hesitate to contact a member of the student support team should you have any questions or concerns. Or alternatively you may contact the school office at 058/41140 or email [office@staugustines.ie](mailto:office@staugustines.ie).

Kind regards,  
Michael O'Sullivan  
Principal