



25/05/2020

Dear Parents/Guardians/Students

In circular 0037/2020, the Dept. of Education indicated that the technical administration of the Calculated Grade model, for Leaving Certificate 2020 would be supported by an online system for students. This online system, the Calculated Grades Student Portal, available through www.gov.ie/leavingcertificate, will open at 10 am on Tuesday 26 May and will close at 10 pm on Thursday 28 May.

During this time, students following the Leaving Certificate must register and also confirm their final level for each subject in which they are entered.

It is essential that students register on the portal at this time and, as required, to confirm their levels. The sooner that this is done, the sooner the Calculated Grades Executive Office can provide schools with confirmation of final subject levels for students so that schools can complete their task of providing an estimated percentage mark and class rank order for each student

Later on, students will use the portal to opt to receive calculated grades, to access their calculated grades, and to access later stages of the process such as the appeal procedures.

This is a tight timeframe, so students need to gather the following information before commencing the registration process;

- their Leaving Certificate examination number
- their Personal Public Service (PPS) number (which they need to create a Personal Identification Number)
- an email address to which they will have regular access over the coming months
- their mobile telephone number.

There is Helpdesk support available to students by telephone and email. Please note that due to COVID19 restrictions the help desk phone lines (1800-111135 or 1800-111136) are available on Tuesday 26 May from 12pm and then between 9.00 am and 5 pm each day. Outside of these hours, students can email lcsupport2020@education.gov.ie.

A letter from the dept. of Education and a guide to the portal will also be posted on the school app

Kind regards

Michael O Sullivan